



Extended Essay Supervision Chart

2025-27



IIS WORLD SCHOOL



Extended Essay Supervision Timeline 2025 – 2027

Deadline	Task
July 2025	Introductory Workshop for EE
July to December 2025	Subject Exploration - All the subject teachers will discuss respective terminology and scope of research for EE in their classes.
December, 2025	Detailed Workshop on EE, complete introduction of EE with all criteria, Academic Honesty, Effective Citing & Referencing and Bibliography.
January, 2026	2-day Focused Workshop by the subject teachers, wherein the students select the subject in consultation with the Subject Teacher, Core Coordinator & DPC. The topic is finalized by the student after an interaction with the EE Supervisor in the next two weeks.
February to May, 2026	Students work on their topic. Check in sessions with the supervisors to narrow down the topic. Plans for carrying out research work
July, 2026	First Reflection Session
July–August, 2026	The student identifies resources, carries out background research, Finalize Research Question
September, 2026	Interim Reflection Session & Submission of the draft to the Supervisor
October, 2026	Supervisor annotates the draft/Provides Feedback
October & November, 2026	Student works on the annotations/Feedback
December, 2026	Student submits the Final EE to Supervisor Final Reflection, Viva Voce, Entry in RPF



Extended Essay Supervision Description

The following timeline outlines the formal stages of the Extended Essay (EE) process, in alignment with IB Diploma Programme requirements. It is designed to guide students, supervisors, and the Diploma Programme Coordinator (DP Coordinator) through each phase of planning, research, reflection, and submission.

IBDP YEAR 1 –

July 2025 – Introduction to the Extended Essay

An introductory session will be conducted to familiarize students with the nature and purpose of the Extended Essay as an independent, self-directed piece of research, culminating in a 4,000-word paper.

July – December 2025 – Subject Exploration and Skill Building

Subject teachers will support students by introducing subject-specific research skills, academic terminology, and the scope of inquiry within their disciplines. This phase aims to develop students' understanding of research expectations across subjects.

December 2025 – Extended Essay Workshop

A detailed workshop will be conducted to provide comprehensive guidance on:

- EE requirements and assessment criteria
- Academic honesty, integrity and ethical research practice
- Principles of effective research, including citing and referencing
- Use of appropriate academic conventions, including the preparation of a bibliography.



January 2026 – Subject and Topic Selection

A focused engagement involving students, supervisors and the DP Coordinator will be conducted to facilitate:

- Identification of a suitable subject area (one of the DP subjects being studied)
- Preliminary exploration of research interests
- Allocation of supervisors
- Initial formulation of a research topic

February – May 2026 – Research Planning and Initial Investigation

Students will begin the research process under the guidance of their supervisors. This phase will include:

- Refinement of the research topic into a focused and manageable Research Question
- Development of a research plan and methodology
- Ongoing supervisor-student consultations (recommended 3–5 hours total supervision)

IBDP Year 2

July 2026 – First Reflection Session

Students will engage in their first formal reflection with the supervisor to check their progress & document their early thinking and planning.

July – August 2026 – Research and Question Finalization

Students will:

- Conduct in-depth background reading and research
- Critically evaluate sources
- Finalize a clear, focused, and researchable Research Question



September 2026 – Interim Reflection Session & Submission of the Draft

The interim reflection session will be conducted to review progress. Students will Reflect on challenges and developments in their research

Students will submit a complete draft of the Extended Essay to their supervisors. Supervisors will provide written comments and guidance in accordance with IB guidelines (without editing the work).

October & November 2026 – Review and Refinement by the students

Students will revise their essays, incorporating feedback to improve the clarity of argument, structure, analysis and adherence to academic conventions.

December 2026 – Final Submission and Viva Voce

Students will submit the final version of the Extended Essay to their supervisors. This stage includes:

- The final reflection session (viva voce), a concluding interview with the supervisor
- Completion of the Reflection entry in the RPF

Kindly Note:

- ❖ All our IB teachers are well equipped to guide students for EE in their respective subjects.
- ❖ After students have finalized their subjects for EE, DPC & Core Coordinator assign supervisors.