

16th May, 2026

Dear Parents & Students,

As per the CBSE guideline (Refer Circular No. CBSE/Coord/PRDF/Class-XII/2025-26 dated 15.05.2026)

Please Note:

1. In 2026, steps of facilities extended to the students after declaration of results will be as follows:-

- (a) Stage-1: Students can request for the scanned answer book of the desired subject(s).
- (b) Stage-2: Students can apply for the following:
 - (i) Verification of issue(s) observed, (if any)
 - (ii) Re-evaluation of answer(s)

2. GENERAL GUIDELINES

- (a) The complete process for making a request and payment of the processing fee is "Online". **No application after the scheduled date and time and in offline mode will be accepted.**
- (b) The processing charges can only be deposited online (Credit/Debit Card/Net Banking). Processing charges shall not be accepted through Postal Order/DD/Money order/Cheque/Cash etc.
- (c) **Applications not submitted as per instructions given by the CBSE will be summarily rejected without any correspondence with the candidate.**
- (d) Only single application for each step will be accepted in the online process. The candidate must decide in advance whether he/she has to apply for one subject or multiple subjects. Once applied, no second opportunity will be accorded.
- (e) The Board will not be responsible for any consequences due to revision of mark(s) or delay in the process, for reasons beyond its control.
- (f) A decrease of marks even by one (01) mark shall be affected.
- (g) In cases where there is a change in marks (both increase and decrease), such candidates shall have to surrender the Mark Statement cum Certificate which is in their possession. Thereafter, they shall be issued a new Mark Statement cum Certificate.

3. APPLICATION FOR OBTAINING A SCANNED COPY OF THE EVALUATED ANSWER BOOK

- (a) The first step involves requesting for a scanned copy of the evaluated answer book.
- (b) Processing charges and schedule for Class-XII is given at Annexure-I (A).
- (c) Application needs to be submitted by the candidate only. In no manner should it be submitted by anyone, including "Cyber Cafe". It would be the responsibility of the candidate to ensure that the application is submitted correctly.
- (d) Applicants will be provided a scanned copy of the Answer Book in their login, from where they can download the same.

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- (e) **Efforts will be made to provide the scanned copy of the answer book on first-come, first-served basis, which implies that if a candidate has applied on the first date of application, the applicant will receive the scanned copy first, and so on and so forth.**
- (f) A candidate may choose to apply for a single or multiple subjects when making an application for a scanned copy of answer books. **However, the application will only have to be made at one go and not in parts.**
- (g) **If the candidate desires to challenge the marks awarded in any particular subject, the candidate may have to apply for the next steps of re-evaluation.**

ONLY THOSE CANDIDATES WHO HAVE APPLIED FOR SCANNED COPY OF ANSWER BOOK(S) WILL BE ELIGIBLE TO APPLY FOR THE NEXT STEP.

4. VERIFICATION OF ISSUE(S) OBSERVED AND/OR RE-EVALUATION OF EVALUATED ANSWER BOOK(S)

- (a) Only those candidates who have applied for the photocopy of answer books shall be eligible to apply for verification of issues observed and/or re-evaluation or challenge the marks awarded to any question(s).
- (b) **The applicant will have to refer to the marking scheme in the subject concerned, which will be available on the website alongwith the question paper. Thereafter, candidates can submit an application for re-evaluation in the required question(s) with reasoning.**
- (c) The Status of the requests made shall be uploaded and available on the login details of candidate.
- (d) A decrease of even by one mark shall be affected.
- (e) The result of the re-evaluation will be final, and no appeal or review against the re-evaluation will be entertained.

In the case of all the above the decision of the Board on the marks awarded shall be final and binding on the candidates.

Please find attached the the following for your reference (Single PDF)

- **Annexure –I(A):** Schedule for Obtaining a Scandcopy of Evaluated Answer Books, Verification of Issues and or Re- Evaluation.
- **Annexure-II :** Steps for re-evaluation
- **Annexure-III :** FAQs

Regards
IIS, Jpr

ANNEXURE -I(A)

| SCHEDULE FOR OBTAINING A SCANNED COPY OF EVALUATED ANSWER BOOKS, VERIFICATION OF ISSUES AND OR RE-EVALUATION SENIOR SECONDARY EXAMINATION (2025- 2026) | | | |
|---|--|---|--|
| S. No. | Activity | Duration | Fee |
| 1 | OBTAINING A SCANNED COPY OF EVALUATED ANSWER BOOKS | | |
| | Applying online | 19.05.2026 to 22.05.2026 Upto midnight 11:59:59 | Rs.700/- per subject for scanned copy |
| 2 | 1. VERIFICATION OF ISSUES OBSERVED 2. RE-EVALUATION | | |
| | Applying online | 26.05.2026 to 29.05.2026 Upto midnight 11:59:59 | 1. Rs.500/- per answer book for verification of issues observed 2. Rs.100/- per question for re-evaluation |

Note:- Online processes can be completed on holidays too.

**Note: Whatever information is provided by you, the same will be checked by experts and if it is found that your information is correct the same will be corrected, otherwise not.
ALSO, THE DECISION OF CBSE WILL BE FINAL AND BINDING**

For re-evaluation point of view, the following are suggestive steps:-

- a. Question Papers are available on the CBSE website.
- b. Marking Scheme of each set of Question papers is also available on the CBSE website.

What you have to do to check that your evaluation is correct:-

1. Take the printout of the marking scheme of the set of question paper supplied to you in the examination. Keep the question paper and marking scheme with you.
2. Please evaluate your answer book based on the marking scheme. If you observe a mistake, please clearly mention that in a particular question marks have not been awarded despite the answer matching the marking scheme, or no marks are awarded even if the answer is similar to the marking scheme.
3. In case you wish to say more, please mention it clearly.
4. Students need to submit information in such a manner that it can be easily understood and identified so that your request can be addressed appropriately.

Annexure-III

**Frequently Asked Questions (FAQs)
CBSE OSM & Post-Result Facilities (Class XII, 2026)**

| S.No. | FAQ | ANSWER |
|--------------|--|---|
| 1 | What is On Screen Marking (OSM)? | OSM is a digital evaluation system where teachers assess scanned answer scripts on a computer screen instead of physical copies. |
| 2 | What are the benefits of OSM? | <ul style="list-style-type: none">• Eliminates totalling, posting, and uploading errors• Ensures complete evaluation of answer books• Reduces manual work and human intervention• Saves time and effort• Promotes transparency and eco-friendly digital processes |
| 3 | How did CBSE prepare teachers for OSM? | CBSE provided detailed guidelines, practice sessions, and conducted discussions on marking schemes. Evaluators' work was checked before evaluation began to ensure accuracy and objectivity. |
| 5 | What facilities are available to students after results are declared? | CBSE has introduced a two-stage facility system: (a) Stage-1:- students can request for the scanned answer book of the desired subject(s). (b) Stage-2:- students can apply for the following: - i. Verification of issue(s) observed, if any ii. Re-evaluation of answer(s) |
| 7 | How can students request a scanned copy | <ul style="list-style-type: none">• Apply online only (no offline applications accepted). |

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| | of their answer book? | <ul style="list-style-type: none"> • Pay processing charges online via Credit/Debit Card or Net Banking. • Scanned copies will be provided in the candidate's login on first-come, first-served basis. |
| 8 | How can a student request for Verification of issue(s) observed, if any and/or Re-evaluation of answer(s) | <ul style="list-style-type: none"> • Apply online only (no offline applications accepted). • Pay processing charges online via Credit/Debit Card or Net Banking. • CBSE will take necessary action and communicate decision of the same. |
| 9 | On receiving answer book, what action should be taken by the student? | <p>The following be checked by a student:-</p> <ul style="list-style-type: none"> • Answer book supplied is correct & belongs to you • Answer book supplied has all pages • Answer book supplied has supplementary copy also if used by you • Answer book supplied has graph if used • Answer book is correctly scanned • Any other (Please mention facts clearly so that CBSE can verify the same.) |
| 10 | How to check evaluation issues? | <p>Please take the following action:-</p> <ul style="list-style-type: none"> • Keep a copy of question paper (hosted on website) • Keep a copy of the marking scheme(hosted on website) • Compare your reply with marking scheme. • If there is any ambiguity, please note it. • This may be clearly mentioned on the CBSE portal while submitting your request. |
| 11 | Can students apply for | Yes, but the application must be made in |

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| | multiple subjects? | one go. Multiple applications are not allowed. |
| 12 | Can request be made after last date? | No request after last date will be accepted. |
| 13 | Who is eligible for re-evaluation? | Only candidates who have applied for scanned copies of their answer books can apply for re-evaluation. |
| 14 | How is re-evaluation conducted? | <ul style="list-style-type: none"> • Candidates must refer to the official marking scheme and question paper. • Applications must specify the question(s) challenged with reasoning. • Results of re-evaluation (increase or decrease in marks) are final and binding. |
| 15 | Can marks decrease after re-evaluation? | Yes, even a decrease of one mark will be implemented. |
| 16 | How should applications be submitted? | <ul style="list-style-type: none"> • Only online, within the scheduled date and time. • Applications submitted incorrectly or late will be rejected. |
| 17 | What happens if marks change after re-evaluation? | Candidates must surrender their original Mark Statement cum Certificate. A revised certificate will be issued. |
| 18 | Can students request answer books under RTI? | Yes, photocopies of answer books can be provided under RTI Act 2005. |
| 19 | Can re-evaluation or grievance redressal be requested under RTI? | No, such requests cannot be made under RTI. |