

27th October, 2025

Dear Parent,

This year it seems we are in for early winters. So, let us be prepared to welcome the winter season. All the students are required to come to school in winter uniform from 14th November, 2025. You are advised to refer page A-31 of the School Diary for the winter dress code and follow accordingly.

The cloth for the school blazer and trousers will be available from the School Book Store. A special order has to be placed with the suppliers as the particular shade of the cloth may not be available in the market. Kindly fill in the below mentioned Requisition Form (as per the Tailor's measurement) in order to enable us to place an order for the cloth well in time.

Also note the following points:

- Buttons, Crest and Tie are compulsory with the blazer cloth.
- The Crest must be stitched on the blazer pocket, which please ensure.
- No student will be allowed to wear the uniform of a different shade or texture.
- The last date for depositing the duly filled in form along with the amount is 31st October, 2025.
- Students may submit the form and amount at the Book Store during the Happy Hour

OR

Parents may deposit the form and the amount at the Book Store anytime between 09:00 a.m. and 10:30 a.m. / 12:30 p.m. and 02:00 p.m. (on all working days)

*** Students are required to wear Track Suit on Tuesday, Thursday and Saturday during winter months.
Track Suits in all sizes are available at the Book Store.**

Nidhi

Nidhi Mishra
Principal

REQUISITION FORM

Name of the Student : _____
Class & Section : _____
Enrolment No. : _____

Item	Price (including GST)	Metre (as per Tailor's measurement)	Total
Trouser Cloth	977/- per metre		
Blazer Cloth	977/- per metre		
Button Set	180/- per set	----	
Crest	130/- per Crest	----	
Neck-Tie (Size 48)	110/- per tie	----	
Neck-Tie (Size 54)	115/- per tie	----	

Grand Total = Rs.

Signature of Parent : _____

Received an amount of Rs. _____ from _____

Grade _____ against advance payment for the winter uniform material.

Date: _____

Full signature of Recipient