

**INDIA  
INTERNATIONAL  
SCHOOL**  
*A Heritage of Vision • A Legacy of Innovation*

12<sup>th</sup> September, 2024

Dear Parent,

CBSE has announced the Registration Process for class XII.

As per the CBSE guidelines, we begin with the process of Registration of students presently studying in class XII who would be appearing for the Senior School Certificate Examination in February, 2025.

The class teacher will send you the class-XI-2023-24 CBSE Registration details of your ward along with this circular.

**As per the CBSE guidelines, spelling of name of student/mother/father/guardian and Date of Birth of the student is to be entered in consonance with the Admission & Withdrawal Register maintained by the school and must also match with the class X Board marksheet & CBSE Registration-XI-2023-24 data.**

**As per CBSE Circular No. CE/CBSE/2024/Efile/163685, dated 04<sup>th</sup> September, 2024, Kindly note the following:**

**The student data submitted in LOC will not be changed or corrected by CBSE once LOC is submitted. REQUEST FOR CORRECTION WILL ONLY BE ACCEPTED BY CBSE ONCE THE RESULT IS DECLARED.**

Accordingly, you are advised to:

- **Verify the class-XI-2023-24 data shared with you w.r.t. Board Exam – XII-2025 (in case of an error, please mention the desired correction against the error identified)**
- Put your signature with date to confirm verified and send it to the class teacher latest by 17<sup>th</sup> September, 2024.
- Also, deposit the exam fee for SSCE-2025 as per the details mentioned below, latest by 17<sup>th</sup> September, 2024:
  - o Fee for five subjects: Rs. 1500/-
  - o Practical / Project fee: Rs. 150/- per subject

*Please Note: It is important to follow the deadlines so that the school data is uploaded on the CBSE portal timely.*

Yours sincerely,

*Mishra*

**Nidhi Mishra  
(Principal)**